

ELIZABETH HOEY

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Baltimore, MD 21201

EDUCATION

University of Maryland, Baltimore School of Social Work	Baltimore, MD
Master of Social Work in Macro Community Action & Social Policy	Class of 2018 GPA 4.0/4.0
University of Delaware	Newark, DE
Bachelor of Arts with Honors in Psychology Minors in Human Development & Family Studies, Sex & Gender Studies, Spanish	Class of 2013 GPA 3.3/4.0

PROFESSIONAL EXPERIENCE

The Institute for Innovation and Implementation	Baltimore, MD
Program Specialist (full-time)	May 2018 – present
<ul style="list-style-type: none">- Assists with coordination of Youth REACH MD and IV-E Waiver activities, including grant writing process management.- Supports implementation of evidence-based interventions and best practices for a range of audiences and disciplines within the child welfare and youth homelessness workforce.- Assists in conceptualization, development, and drafting of training materials, implementation tools, website content, final progress reports, promotional materials, recommendations, and other resources for the improvement of the organizational element or its programs.- Conducts research to address the child welfare and youth homelessness community's complex and unique information requests; conducts policy analysis on related issues.	
Assistant Program Specialist (1 day per week)	May 2017 – May 2018
<ul style="list-style-type: none">- Create a toolkit to guide service providers through planning and implementation processes of YouthREACH MD survey of unaccompanied youth experiencing homelessness in Maryland.- Assisted with outreach and technical assistance.- Entered survey data and assessed data quality for the 2017 Youth Count.	
Strong City Baltimore	Baltimore, MD
Neighborhoods Outreach Intern (3 days per week)	August 2017 – April 2018
<ul style="list-style-type: none">- Collaborated with six team members to plan Neighborhood Institute 2018.<ul style="list-style-type: none">o Documented all weekly meetings and action items.o Promoted the event to diverse groups, including collaborating with We Are Rising on youth outreach to promote the first youth workshop track.o Supervised a team of six volunteers as Registration Lead.o Managed 44 workshops and 100 adult and youth workshop presenters, including communications, creating and implementing workshop selection process, planning and scheduling orientation sessions, scheduling workshops and technology assistance, collecting materials for event program, technical assistance, and day-of management.o Organized monthly activities of the first Neighborhood Institute Community Advisory Board, reported feedback to planning committee, implemented recommendations, and built in capacity to expand and continue the Board.	

- Improved workshop evaluation survey by adding scaled quantitative questions and revising qualitative questions.
- Collaborated with five team members to plan a screening of documentary “Baltimore Rising” for youth followed by a panel discussion and break-out work group discussions. Met weekly with this group, We Are Rising, and encouraged a systematic approach to developing a peer-led, trauma-informed youth leadership development program. Summarized research in partnership with a team member to inform framework, mission, and vision.
- Helped organize Neighborhoods Department and Baltimore Education Coalition events by conducting outreach, planning, writing scripts, designing flyers, data entry and materials management, and day-of assistance. Events included the Community-Wise Roundtable, Kirwan Commission Hearing, Unite for Schools, and two advocacy events in Annapolis.

Advanced Therapeutic Connections

Baltimore, MD

Clinician Intern (two days per week)

August 2016 – May 2017

- Provided in-home therapeutic services to one family with five children age 3 to 16 and led art therapy and guided meditation at a senior center in partnership with another intern.
- Designed office training presentation on ethics and safety for in-home therapeutic services in partnership with another intern.
- Introduced a trauma-informed measure to clinic intake process and developed and led client feedback groups to assess the measure.
- Documented sessions with person-centered progress notes.

Share Our Strength – No Kid Hungry & Cooking Matters

Baltimore, MD

AmeriCorps VISTA (full-time)

June 2015 – August 2016

- Assisted creation of summer and afterschool meal sites for youth by maintaining a database of Baltimore schools serving afterschool and summer meals and conducting outreach to principals.
- Organized canvassing events to increase awareness of federal child nutrition programs and local sites.
- Planned and led nutrition education grocery store tours.
- Recruited and managed nutrition education tour volunteers.
- Operated social media accounts.

CONNOR

Baltimore, MD

Case Analyst (full-time)

April 2014 – May 2015

- Reviewed, analyzed, and summarized documents related to childhood lead poisoning litigation (including environmental, medical, and school records, rental agreements, and depositions) to prepare expert witness for deposition.
- Observed and recorded procedures of litigious lead paint inspections in Baltimore City.
- Reviewed historical environmental maps for historic lead hazards and assembled maps for clients.
- Researched lead-based paint and lead-based paint hazard issues, including lead in aviation fuel and children’s products recalled for lead paint.

Case Analyst and File Clerk Intern (seasonal; FT summer and winter breaks)

June 2008 – Aug. 2012

- Reviewed, organized, tabulated, indexed, prepared and generated records received from client relative to litigation work – specifically, to assist with expert depositions; trial appearances; and meetings with counsel.

- Reviewed, analyzed, and summarized documents related to childhood lead poisoning litigation (including environmental, medical, and school records, rental agreements, and depositions) to prepare expert witness for deposition.
- Updated client information in database to maintain accurate records.

Open Door

Wilmington, DE

Peer Mentor Intern and Art Therapy Assistant (1 day per week)

Spring 2013

- Guided art therapy for adult clients with severe and persistent mental illnesses, dual diagnoses, and substance abuse conditions.
- Led and motivated clients to contribute in wellness and recovery groups.

Dr. Anna Papafragou’s Language and Cognition Lab, University of Delaware

Newark, DE

Research Assistant (1 day per week)

Fall 2011

- Assisted with research of false beliefs and word learning in 3 and 4 year old children at the Early Learning Center in Newark. Completed RefWorks training 9/29/2011.

SKILLS, TRAINING, & CERTIFICATES

Network for Social Work Management (NSWM) Graduate Management Competency Certificate

Voter Registration Training

SBIRT (Screening, Brief Intervention, Referral to Treatment) Training

Microsoft Office (some Excel formulas, Outlook rules, Word mail merge, etc.)

Canva graphic design

HONORS AND ACTIVITIES

Honors

- Recipient of the Mark Battle Scholarship in Nonprofit Management 2017
- Recipient of the Batterton Scholarship for Social Justice and Public Policy 2016
- Recipient of the State Senator Scholarship from Senators Pugh and Robinson 2016, 2017
- Recipient of the State Delegate Scholarship from Delegates Conaway, Hayes, & Mosby 2016, 2017

Activities

- Member of Fighting for Anti-Racist Education 2017 - present
 - I planned and executed a fundraising campaign that raised over \$2,000 to help FARE achieve its mission of transforming the University of Maryland School of Social Work into an anti-racist multicultural institution.
- Member of the Macro Student Union 2016 - present
- Member of the Alliance of Anti-Racist Social Work Practitioners 2016 - present
- Member of the Anti-Oppression Work Group 2016 - present
- Co-President and Co-Founder of Heifer International at UD 2011 - 2013